



# CHILD CARE APPLICATION FOR EMPLOYMENT

Please download form  
before filling out and  
submitting.

Thank you!

Name: \_\_\_\_\_  
                     Last                      First                      Middle                      Birth date

Address : \_\_\_\_\_  
                     Street

\_\_\_\_\_

                    City                      State                      Zip code

Phone Number: \_\_\_\_\_ SS# \_\_\_\_\_

Position Applied for (Circle all that apply):

Full-Time Teacher      Part-Time Teacher      Substitute      Cook      Janitor

Next of kin or other person to reach in an emergency:

\_\_\_\_\_                      \_\_\_\_\_                      \_\_\_\_\_  
                     Name                      Relationship                      Phone

**Educational Background** (List Diplomas, Degrees, and Certifications):

Title	School/Institution	Address	Date

**Employment History** (List most recent job first)

Place	Position / Job	Dates	Reason for Leaving	May we Contact

**Other Experiences with Young Children**

Place	Purpose / Job	Dates	Contact Person

**References** (List at least 3 references. Include professional, character, and personal references. Use a separate sheet if necessary.)

Name/ Title	Address	Telephone #	E-mail Address	Years Known

**Have you ever been convicted of a felony including any involving a suspended sentenced?**

Yes \_\_\_\_\_ No \_\_\_\_\_

**Have you ever been reported for child abuse or neglect?** Yes \_\_\_\_\_ No \_\_\_\_\_

If so, what and when: \_\_\_\_\_

**TCA 14-10-129 states that “each person applying to work with children as a volunteer or as a paid employee . . . shall complete an application on a form prescribed or approved by the Department of Human Services . . . It shall be unlawful for any person to falsify any information required on the application. Knowingly failing to disclose required information shall be deemed to be falsification to the same extent as providing false information.”**

**By signing this form, I am affirming that the above statements I have made are true and factual to the best of my knowledge; and I am granting permission for all persons, organizations, or agencies listed above to be contacted for the expressed purpose of pre-employment screening.**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant’s Signature